

## **Property Profile**

- Property address \_\_\_\_\_
- Owner's name as shown on title of the property \_\_\_\_\_
- Expected rent rate \_\_\_\_\_ Date unit will be ready to move in? \_\_\_\_\_
- HOA contact information, if applicable \_\_\_\_\_
- Hazard insurance contact information (It is highly recommended you get liability insurance for a condo)  
\_\_\_\_\_
- Do you allow pets? (circle one)                      Inside                      Outside Only                      No
  - If yes, are there any rules you require (ie. extra deposit, extra rent) \_\_\_\_\_
- Do you allow smoking? (circle one)                      Inside                      Outside Only                      No
- Are there any specific rules or instructions for this property? \_\_\_\_\_
- What services, utilities or privileges, if any, are provided with the lease of this property (ie. Yard Care, Clubhouse, Water)? \_\_\_\_\_
- Are there any appliances, services or privileges provided for the tenant that will not continue to be available? If so, when and/or under what circumstances will they no longer be available? (ie. Washer and dryer, yard care, furnishings) \_\_\_\_\_
- Are there any hazards, safety issues or non-functioning systems to disclose? \_\_\_\_\_
- This property is (circle one)                      Furnished                      or                      Unfurnished
  - If furnished please provide a list of furnishings
- What are some appealing features to advertise about the property?  
\_\_\_\_\_  
\_\_\_\_\_
- **IMPORTANT - Fill out this section or provide a copy of an appraisal**
  - Total sq/ft and source of this information \_\_\_\_\_
  - Number of bedrooms \_\_\_\_\_
  - Number of Bathrooms \_\_\_\_\_
  - Parking (Circle One)                      Garage                      or                      Covered Parking
    - Number of cars \_\_\_\_\_
  - Year Built \_\_\_\_\_
  - Acreage \_\_\_\_\_
  - Air conditioning? (Circle One)    Central Air                      or                      Swamp Cooler                      or                      None
  - Automatic Sprinklers? (Circle One)                      Yes                      or                      No
- What school district is the property in? \_\_\_\_\_
- Where is the main water shutoff valve? \_\_\_\_\_
- What companies do the tenants need to contact for the utilities? \_\_\_\_\_
- It is suggested that you keep on file make, model and serial numbers for the appliances.

The information I have provided in this form and any accompanying documentation is accurate to the best of my knowledge and I will comply with the checklist, "Minimum Standards of a New Property," prior to the property being leased.

\_\_\_\_\_  
Owner Signature                      Date

\_\_\_\_\_  
Owner Signature                      Date